



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		SETH RANGLAL KOTHARI GOVERNMENT COLLEGE
Name of the head of the Institution		SHRI JAGDISH PRASAD JOSHI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02952221840
Mobile no.		9413053510
Registered Email		srkgovtcollegerajsamand@gmail.com
Alternate Email		drrachanatailang@gmail.com
Address		N.H. 8 NEAR POLICE LINE RAJSAMAND
City/Town		RAJSAMAND
State/UT		Rajasthan
Pincode		313324
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	RACHANA TAILANG
Phone no/Alternate Phone no.	07737872997
Mobile no.	9887884942
Registered Email	srkgovtcollegerajsamand@gmail.com
Alternate Email	drachanatailang@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/gcrajsamand
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/college/gcrajsamand

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	60.80	2005	20-May-2005	19-May-2010
2	B	2.07	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	05-Sep-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
REGULAR MEETING OF IQAC	20-Jul-2016	8

	1	
REGULAR MEETING OF IQAC	21-Jan-2017	5
	1	
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTE	RUSA	MHRD	2017 365	10000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. SEMINAR HALL 2. DG SET 3. NEW SUBJECT INTRODUCE IN UG GEOGRAPHY 4. WIFI CAMPUS
5. ICT COMMUNICATION 6. PURCHASE OF LED

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
LEASE LINE	INSTALLED
WI FI CAMPUS	COMPLETED
CONSTRUCTION OF ICT LAB	COMPLETED

GEOGRAPHY IN UG CLASSES	STARTED
ARRANGEMENT OF ALTERNET ELECTRICITY	DG SET INSTALLED
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	28-Jan-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The role of the principal of a college is multidimensional. As the Head of the Institution, the Principal is responsible for both the academic and administrative functioning of the college. Principal prepares the agenda for Staff Council meetings and place before the council, academic and administrative matters requiring the Staff Council's approval and is responsible for executing its decisions. Principal is also responsible for all correspondence with the Directorate, Government of Rajasthan, the Central Government, University Grants Commission, University which conduct its examination and different stakeholders of the College. The Principal receives reports from the different College Committees, which offer advice in matters defined in the terms of reference of their functions. The College has constituted different Committees with lecturers and members of the nonteaching staff which play an important role in the planning and implementation of activities in different spheres of institutional functioning. Information available in student feedback forms and available in self appraisal forms of lectures help</p>

the authorities plan proper support for the policies. The participatory role of the staff encourages and sustains the efficient and effective running of the College.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Courses offered at this college has been designed at MLS University, Udaipur and duly approved by its academic council and course committees. Examinations are conducted regularly observing the academic calendars strictly. Processes of admission and filling of examination forms are online, hence duly documented and transparent. To ensure the University curriculum's educational effectiveness, the classroom teaching is monitored by the College Administration and Deans of all faculties. As such, the teaching faculty is very dedicated and responsible. Extra classes are organized for students unable to achieve the desired academic progress. Scrutiny of testimonials, credentials and qualifications of the students is performed by the admission cell and counseling is also provided. Freshly admitted students are motivated and oriented through seminar and regular classes. Awareness about compulsory subjects such as language, Elementary Computer Education and Environmental Science is also provided. As per the directions of college education directorate freshly admitted students are advised to take-up extracurricular activity and it is ensured that each and every student is involved in at least one of the activities. Monitoring of the student participation in activities is done through various committees. The academic calendar is provided by the directorate of college education to which the institution is bound to follow. Besides this the directorate also provides calendars for various co-curricular activities which are followed by the institution strictly. The institute monitors and evaluates the quality of teaching and learning through annual examination system governed by M.L.S. University, Udaipur. Results-of previous classes are discussed with students in following year and students are geared up for studies accordingly. Institute has also provided suggestion box for students, to help them to communicate the college administration for their day to day problems related to teaching -learning. Students are oriented at the onset of the session about the curriculum and evaluation process at University level. Revisions in evaluation patterns are made available on institution website hyperlinked to university and college directorate website. Students are made aware to go through website time to time. Terms tests, Model Question papers etc. are othe lich students get acquainted with the evaluation systemFaculties stress on spot improvement and guide students by delivering same topic in better ways. Practical and assignments are also evaluated in stipulated time period after identifying problems where student feel weak. Target areas and topic-wise summaries are provided to students of PG classes to improve the weakness. Follow-up sessions and parents teacher meetings are platforms to sort out student grievances. The academic cell of the college keeps the scholar register of every student. Exam results are online. Details of every student year wise is also kept in academic cell

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained at all levels with every stakeholders of institution. Students union comes up with problems and issues of students regularly. Each faculty member along with head of institution are accessible to the students individually too. Feed backs of students are received and documented by union advisory Committee. While discussing and future plan of the college in the meeting of college development committee students union people and other representatives are also asked to give their opinion and appraise the college

bodies regarding any relevant need or issues. Similarly Alumni association and Parents of the students regularly provide their feedbacks. Staff members do provide their feedbacks in the meeting of staff council. Student or any other stakeholder may approach the higher authorities also in the department if needed. All such feed backs and grievances or any other issues are duly addressed by the relevant committees of the college. Principal of the college closely monitor such feed backs and get is addressed and resolved under personal supervision. If the issue cannot be resolved at college level it is referred to higher authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc. I YEAR	70	88	63
BCom	B.COM I YEAR	160	207	156
BA	BA I YEAR	400	918	400
MCom	M.COM PREVIOUS	40	78	40

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1650	64	14	0	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	2	2	1	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All students across all departments are provided counseling and mentoring services by faculty members. Each faculty member is assigned with a group of students belonging to their subjects. The performance is monitored regularly and periodically. Apart from academic performance, behavioral traits such as late coming, proper dressing, regularity and other discipline related issues are tracked by the faculty counselor. Mentors offer advice and guidance in academic matters. They assist the students in finding college resources such as library and e-resources, participating in extra-curricular activities, preparing for paper presentations, seminars which involves identification of topic to materials required, notes for certain subjects, etc. They assist students in choosing course, external project also. Personal Issue Mentoring Services are also provided with an emphasis on professional and personal problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1714	14	14:122

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	14	9	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	I, II, III YEAR ARTS	2016-17	01/05/2017	14/07/2017
BCom	I, II, III YEAR COMMERCE	2016-17	28/04/2017	22/06/2017
BSc	I, II, III YEAR SCIENCE	2016-17	26/04/2017	13/06/2017
MCom	PREVIOUS AND FINAL YEAR M.COM	2016-17	01/05/2017	02/07/2017

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Every department has to follow a module of effective internal assessment as class tests. Internal tests are scheduled on last week of every month. Test co-coordinator every faculty is assigned the job of preparing the test time table and, monitoring of the test process. The HoD of the respective subjects reviews the question paper to ensure its qualitative standard. Questions are framed as per the syllabus prescribed by the University. Lesson plan is framed by every subject teacher in accordance with the available number of classes mentioned in the calendar of events for effective portion coverage. Quality checks of the internal Question paper are conducted at by HoD and IQAC as well. Evaluation is also done on the basis of including surprise test/quizzes, projects and seminars.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since our college is affiliated to Mohanlal Sukhadia University, Udaipur the examination system of the college is inclusive of syllabus designing, setting of question papers, conduct of examination is according to the pattern of the university: ? We adhere strictly to university norms with regards to Evaluation maintain very strict, impartial, impersonal, confidential and vigilant conduct and administration of university examination aided with in house and external supervision. ? All possible attempts are made to dissuade any use of any unfair means during the examination which has been declared as offense. ? College faculty members participate in evaluation and correction of answer books within strict confidentiality framework of the university. ? Review of term attendance of students and necessary action pertaining to insure minimum 75 attendance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hte.rajasthan.gov.in/college/gcrajsamand>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG COMMERCE	MCom	M.COM FINAL	20	19	95.00
UG SCIENCE	BSc	B.SC. III YEAR	34	33	97.05
UG COMMERCE	BCom	B.COM III YEAR	161	157	97.5
UG ARTS	BA	BA III YEAR	208	200	96.15

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hte.rajasthan.gov.in/college/gcrajsamand>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

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Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
GENDER SENSITIZATION	NSS, YDC	7	100
ENVIRONMENTAL AWARENESS	YDC, NCC, NSS	7	87
BLOOD DONATION CAMP	NSS	12	89
CLEANLINESS CAMPAIGN	NSS	10	150
CAMPAIGN AGAINST FEMALE FORTICIDE	NSS, WOMEN CELL, YDC	8	156

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
WOMEN CELL	MAHILA MANCH	TALK ON WOMEN EMPOWERMENT	8	98
AIDS AWARENESS	GENERAL HOSPITAL	QUIZ ON AIDS AWARENESS	8	117
ROAD SAFETY	DISTRICT TRANSPORT AUTHORITY	CAMPAIGN FOR ROAD SAFETY	12	58
SWACHHA BHARAT ABHIYAN	LOCAL GOVT.	CALEANING OF RAJSAMAND LAKE FOR WATER CONSERVATION	8	150
BLOOD DONATION CAMP	MADHUKAR RAKT PEDHI	BLOOD DONATION	14	41

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7000000	7000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8148	732003	243	41268	8391
Reference Books	2365	719176	425	99968	2790	819144

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	1	1	0	0	0	5	4	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	1	0	0	0	5	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1148872	207915	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>In this college the procedures and policies for maintaining and utilizing various facilities are well defined and periodically updated based on the feedback received from the faculty members, HoD, students and other stakeholders. The available facilities for curricular and co-curricular activities include airy, clean, spacious, well furnished classrooms equipped with teaching aids like black/green/White board, multimedia projectors, Podium.</p>

CCTV camera etc. Campus is Wi Fi enabled and under the surveillance of CCTV Camera. Besides having regular class rooms e-class and smart classes equipped with all modern gadgets have also been developed. Reception and transmission of live webcast of lectures is possible through these classrooms. Seminar Halls well equipped with modern amenities such as overhead and LCD projectors, audio visual aids such as computer and public address system. Laboratories catering to requirement of syllabus and research are there. Proper RO plants with cooler have been installed for drinking water. Feedback Collection. The feedback on class room infrastructure, library, labs, playground, internet facility etc. is collected in numerous ways at different points of time as detailed below. I. The feedback on facilities comes from students. II. The anonymous feedback is also received through feedback and grievances box placed in administrative block. III. Feedback or complaints are also gathered from Alumni association and press reports on college. These feedbacks are referred to the College Development Committee and other bodies of relevance in the college. Overall monitoring on feedback is carried out by the Principal.

<https://hte.rajasthan.gov.in/college/gcrajsamand>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM SCHOLARSHIP AND SCOOTY YOJANA	949	1720000
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
DIGITAL AND CASHLESS BANKING	16/12/2016	70	SBI
3D APPLICATION BY SOFTWARE	12/09/2016	89	CADD

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CAREER COUNSELLING BY YDC	0	35	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	243	BA, B.COM, B.SC.	ARTS, COMMERCE, SCIENCE	SRK GOVT. COLLEGE, RAJSAMAND, MLSU, UDAIPUR AND OTHER COLLEGE	M.COM, MA, MBA, CA, M.SC. B.ED

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KABADDI	INTER FACULTY	42
CRICKET	IINTER FACULTY	48
VOLLY BALL	INTER FACULTY	46
CHESS	INTER FACULTY	18
ATHLETIC	INTER FACULTY	215
KABADDI, CRICKET, VOLLY BALL, CHESS, ATHLETIC	INTER COLLEGE	60

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

This college has an active body of students who take part in planning and carrying out various co-curricular and extra-curricular activities of the College. The students union is the body of four executive members which are elected through an election held in the month of August every year. There is a constitution/guidelines drafted on the basis of the recommendations of Lingdoh Committee and approved by the department that provides the regulations of student union. The union election and its functionary role is executed and regulated according those guidelines. The President of union further nominates the cultural, game secretaries etc. Every class has a Class representative that is also elected and is a part of students union. The students represent their views pertaining to infrastructural facilities, campus ambience and other related issues and problems. College students union is consulted or made aware of the major development projects and measures of students welfare in the college. Student union also plays an important role in cultural, sports and other events and activities of various clubs in the college. Student union is the statutory representatives of students in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

35000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This institutional is a Government College under Government of Rajasthan, so there is limited scope in decentralization in management practices. Most of the major policy decisions are taken at the level of higher education department of the government that the college has to follow. Still, as far as decentralization of responsibilities and participation of management is concerned, there are around different committees at college level to accomplish the routine work, institutional quality assurance and vision based goals of college. All committees take their decision on their own that is executed with the approval of Principal. So this is the practice of participative management. Many of the decisions of the infrastructural development and novel practices

are also take by College Development Committee. This committee is comprised of the elected public representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	TEACHING IS DONE THROUGH PPT PRESENTATION, VARIOUS WORKSHOP SEMINARS ARE ORGANISED FOR STUDENTS.
Research and Development	01 STUDENT AWARDED IN P.h.d. UNDER SUPERVISION OF FACULTY MEMBER
Curriculum Development	FACULTY MEMBER GAVE INPUT TO THE BOARD OF STUDIES AT MLSU, UDAIPUR

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	COUNSELLING OF STUDENTS EVERY MONTH TO FIND OUT THE ACADEMIC PROGRESS AND GUIDE THEM TOWARDS IMPROVEMENT. Process of filling the examination forms has also been made online by the university. Student can check his or her results and all examination related notifications on the examination portal of university.
Planning and Development	Proposal for development is submitted on line to the grant providing agencies. The grant is procured through online banking. The utilization process is submitted online through software like fund tracker.
Administration	The administrative decisions and circulars of the department is communicated through departmental website of the College Education. The compliance is communicated through e-mail or updation, of excel spread-sheet on google drive.
Finance and Accounts	All financial transaction, billing and payment is made through PFMS and paymanager portals.
Student Admission and Support	Process of admission in UG and PG First year classes are online. Form submission, checking of admission forms, merit list generation, fee deposition, admission list generation etc are conducted through the online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	08/08/2016	27/08/2016	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MATERNITY LEAVE, CHILD CARE LEAVE, SUPPORT TO ATTEND TRAINING PROGRAMMES, PROVIDENT FUND, MEDICAL INSURANCE,, STATE INSURANCE, GRATUITY, GROUP INSURANCE	MATERNITY LEAVE, CHILD CARE LEAVE, SUPPORT TO ATTEND TRAINING PROGRAMMES, PROVIDENT FUND, MEDICAL INSURANCE,, STATE INSURANCE, GRATUITY, GROUP INSURANCE	GROUP INSURANCE, FEE CONSETION, GREVIENCE REDRESSAL, SPORTS AND CULTURAL, INCENTIVES ETC.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are periodically conducted by auditors deputed from department. An internal audit committee at college level checks the accounts. Physical verification of store and each and every department of the college is conducted every year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Constructive Feedback is provided by parents. Many Parents are the members of Alumni association and play a role in advising the development measures of college and arranging fund for that. FEEDBACK FROM PARENTS TAKEN DURING PARENTS MEETING. FEEDBACK FROM OF PARENTS GIVEN DUE CONSIDERATION. PARENTS ARE INVITED ON ANNUAL PRIZE DISTRIBUTION CEREMONY AS A GUEST.

6.5.3 – Development programmes for support staff (at least three)

Training Programme of Basic Computer skill was conducted for support staff. RECOGNIZATION IS GIVEN TO THE STAFF ON ANNUAL DAY. PROVIDE FEEDBACK IN REAL TIME NOT JUST DURING ANNUAL REVIEWS. YOGA TRAINING AND STRESS MANAGEMENT

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Follow the Advice of the Peer Team for development of Institution. SEMINAR HALL IS CONSTRUCTED. WI-FI CAMPUS MORE PLANTATION OF TREES. FACULTY MEMBERS ARE MOTIVATED TO DO RESEARCH WORK. INCREASE IN COMPUTERS IN COMPUTER LAB. FOR CLEAN AND SAFE DRINKING WATER COOLER ARE INSTALLED. PERMANENT AFFILAATION FOR SCIENCE FACULTY IS BEEN INITIATED. NEW COURSE HAS BEEN INTRODUSED AT UG LEVEL IN GEOGRAPHY

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	DIGITAL BANKING AND CASHLESS BANKING	16/12/2016	16/12/2016	16/12/2016	98

2017	SEMINAR ON WOMEN EMPOWERMENT	17/11/2016	17/11/2016	17/11/2016	80
2016	DESASTER MANAGEMENT	06/09/2016	06/09/2016	06/09/2016	89

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
EMPOWERMENT WOMEN AND SOCIAL AWARENESS	07/01/2017	07/01/2017	54	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
100

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Ramp/Rails	Yes	7
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	23/07/2016	1	WATER CONSERVATION IN ADOPTED VILLAGE	EDUCATING PEOPLE OF ADOPTED VILLAGE TO PURIFY AND CLEAN WATER RESOURCES	102
2017	1	1	04/04/2017	7	SOCIAL AWARENESS WEEK	AWARENESS ABOUT SOCIAL RESPONSIBILITY AND C	102

						ONTRIBUTI ON ON TOWARDS IT	
2017	1	1	08/01/2017	1	EK BHARAT SHRESTH BHARAT	QUIZ ON WEST BANGAL CULTURE, CIVILIZAT ION, LITE RATURE, HISTORY ETC.	102

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SELF DELIBERATED REGULATIONS	01/07/2016	BOTH TEACHING AND NON TEACHING STAFF MEMBERS NEED TO FOLLOW CONSTRUCTIVE HUMANE ATTITUDE. THE CODE OF SERVICE CONDUCT HAS TO BE FOLLOWED AND ETHICS AND EXPECTED BEHAVIOUR AS ELABORATED BY THE IQAC TEAM IN THE FACULTY MEETING NEED TO BE ADHERED TO. AS THE AADHAR LINKED BIOMETRICS HAS BEEN INSTALLED IN COLLEGE EVERY STAFF MEMBER IS BOUND TO FOLLOW THE PUNCTUALITY.
PROSPECTUS	01/07/2016	MENTION IN ADMISSION RULES FOR STUDENTS

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
POSTER MAKING COMPETITION ON VALUE KINDNESS	04/01/2017	04/01/2017	10
POEM ON NATIONALISM AND GIRL EMPOWERMENT	10/01/2017	10/01/2017	17
OBSERVING YOUTH DAY	12/01/2017	12/01/2017	83
ESSAY COMPETITION	12/01/2017	12/01/2017	45
OATH TAKING BETI BACHAO BETI PADHAO	05/09/2016	05/09/2016	150
CONSTITUTION DAY	06/11/2016	06/11/2016	72
INCULCATING VALUES OF COOPERATION AND MUTUAL	26/06/2016	26/06/2016	18

UNDERSTANDING THROUGH SCOUTING AND ROVER AND RANGER DURING CAMPS

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

CONSISTENT USE OF COMPOST (ZERO WASTE CAMPUS) GROUND WATER RECHARGE SYSTEM POLYETHYLENE FREE CAMPUS PLANTATION OF TREES NO SMOKING ZONE CLEANLINESS CAMPAIGN MAINTAINING A SEPRATE DUSTBEN FOR USED PLASTIC BOTTLES THE COLLEGE HAS ENSURED THE ELECTRICAL WIRING OF THE COLLEGE CAMPUS BASED ON THE PRESCRIBED CODE TO PREVENT TRANSMISSION LOST OF ENERGY. DUE TO INFERIOR QUALITY OF ELECTRICAL WIRES AND APPLIANCES. PAPERLESS WORK IN ADMISSION AND SCHOLARSHIP

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

YELLOW LINE TOBACO FREE CAMPAIGN PRESERVING OVER ENVIRONMENT ENERGY SAVING MAJORS LIGHT, LED LIGHT ETC. TO PROVIDE TEACHERS TO BUILD OVERALL PERSONALITY OF THE STUDENTS

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://hte.rajasthan.gov.in/college/gcrajsamand>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Are college follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. • College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, AntiRagging Cell and Discipline committees. • An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academics, Academic, Committee and Administrative Audits are conducted annually. Impartial administrative practices generate trust in the minds of staff leading to stability, security and a sense of belongingness to the institution. Academic calendar and planning, monitoring of lectures taken and compensated, 100 coverage of syllabi help to create a strong academic culture in college created a conductive atmosphere contributing to developing a good work culture. Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are coopted e.g. IQAC, Women Development Cell, Youth Development Cell Student Union and Library etc. These activities enhance their leadership qualities, communication skills and personality. College abides strictly by all the rules and regulations of governing authorities during admissions, recruitment, career advancement (CAS), and superannuation and in discipline related matters.

Provide the weblink of the institution

<https://hte.rajasthan.gov.in/college/gcrajsamand>

8.Future Plans of Actions for Next Academic Year

1. TO ENCOURAGE FACULTY FOR OBTAINING FUNDING PROJECTS 2. TO CONDUCT SEMINAR AT NATIONAL LEVEL. 3. TO INTRODUCE POST GRADUATE COURSES. 4. TO STRENGTHEN THE E GOVERNANCE FACILITES. 5. TO MOTIVATE STUDENTS TO ENROLL IN VARIOUS ACTIVITIES, NSS, NCC, YDC, WOMEN CELL ROVER AND RANGER ETC. 6. TO TAKE CAREER GUIDENCE COUNCELLING PROGRAMME FREQUENTLY.